



MBD1

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE THULAMELA MUNICIPALITY					
BID NUMBER:	66/2023/2024	CLOSING DATE:	17 JULY 2024	CLOSING TIME:	11:00 AM
DESCRIPTION	PROVISION OF VEHICLE TRACKING SERVICE FOR PERIOD OF THREE (3) YEARS				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
OLD AGRIVEN BUILDING					
THOHOYANDOU					
0950					
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT ☐ Yes ☐ No		
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED? ☐ Yes ☐ No [IF YES, ANSWER PART B:3]		
TOTAL NUMBER OF ITEMS OFFERED			TOTAL BID PRICE	R	
SIGNATURE OF BIDDER			DATE		
CAPACITY UNDER WHICH THIS BID IS SIGNED					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:			TECHNICAL INFORMATION MAY BE DIRECTED TO:		
DEPARTMENT	FINANCE		CONTACT PERSON	MR DAVHULA K.	
CONTACT PERSON	MUDZILI TP		TELEPHONE NUMBER	015 962 7718	
TELEPHONE NUMBER	015 962 7629		FACSIMILE NUMBER	015 962 7676	
FACSIMILE NUMBER	015 962 4020		E-MAIL ADDRESS		
E-MAIL ADDRESS	mudzilitp@thulamela.gov.za				



MBD1

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.	
1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR ONLINE	
1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.	
2. TAX COMPLIANCE REQUIREMENTS	
2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.	
2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.	
2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.	
2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.	
2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.	
2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.	
2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.	
3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS	
3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF BIDDER:

.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:

.....

DATE:

.....



THULAMELA MUNICIPALITY

INVITATION TO BID

PROVISION OF VEHICLE TRACKING SERVICES FOR A PERIOD OF THREE (3) YEARS

Thulamela Municipality invites prospective service providers for provision of the following service:

BID NUMBER	DESCRIPTION	NON-REFUNDABLE BID PRICE	CONTACT PERSON	EVALUATION CRITERIA
NO: 66/2023/2024	Provision of vehicle tracking services for a period of three (3) years	R3.00 per page or can alternatively be downloaded from Thulamela website (www.thulamela.gov.za) for free.	Mr Davhula K. (015 962 7718) and/or Mr Mudzili T.P. (015 962 7629)	80/20 preference points system and functionality.

BID NUMBER 66/2023/2024: PROVISION OF VEHICLE TRACKING SERVICES FOR A PERIOD OF THREE (3) YEARS

Tender documents are obtainable from Procurement Office, Office No. 02 at Thulamela Local Municipality Head Office, during the following times: 08:00 to 15:30 (Monday to Friday) as from **13 June 2024 at a non-refundable bid price of R3.00 per page**. or can alternatively be downloaded from Thulamela website (www.thulamela.gov.za) for free. The bidders should also download SCM forms that are found in the **SCM-FORMS sub folder** on the website and complete as part of the Bid documents.

The service providers must submit the completed Bid documents (in black ink) and hand deliver or courier them to Thulamela Municipality. All completed Bid documents (hand delivered or couriered) must be dropped in the BID BOX before the closing date and time of the Bids closure. The onus is on the service providers to make sure the Bid documents are submitted on time and late submission won't be accepted.

- ❖ Tax Compliance Status Letter or Tax Compliance Pin Number.
- ❖ Company registration documents (eg. CK).
- ❖ Proof of registration on CSD.
- ❖ Proof of municipal rates and taxes or municipal service charges owed by the bidder AND ALL its directors, not in arrears for more than 3 months. (The proof of municipal rates and taxes or municipal service charges to be submitted must not be older than three (3) months from the closing date of the bid. Attach valid lease agreement in case of rental of office facilities and municipal clearance in respect of the areas exempted from billing by municipalities.
- ❖ All successful bidders will be required to do a presentation to the Municipality before appointment.
- ❖ List of related projects completed in the last 5 years by the company with client's contact details, description, and contract values (Attach signed appointment letter and/or official purchase order)

Bids will be assessed under the provisions of the following Acts and its Regulations: Municipal Finance Management Act, (Act 56 of 2003); PPPFA, Supply Chain

BID NUMBER 66/2023/2024: PROVISION OF VEHICLE TRACKING SERVICES FOR A PERIOD OF THREE (3) YEARS

Specific Goals Categories (CSD will be used for verification)	Number of Points (80/20 system) 20 Points breakdown
1. 100% Black ownership	10
2. 100% Women ownership	5
3. Youth	3
4. Disability (Medical certificate will be used to verify the disability status of the bidder).	2

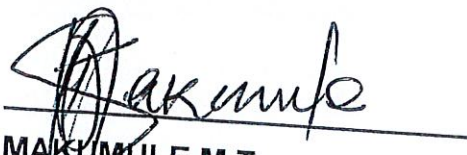
Sealed bid documents must be submitted in envelopes clearly indicating "**BID NUMBER AND DESCRIPTION**" on the outside and must reach the undersigned by depositing it into the official Bid Box at the front of the main entrance to the Civic Centre, by no later than **11:00 on, 17 July 2024 at 11h00.**

The Municipality is not bound to accept the lowest Bid and reserves the right to accept any part of a Bid. Bids must remain valid for a period of ninety (90) days after closing date of the submission thereof.

Bids may only be submitted on the bid documentation provided by the municipality.

NB:

Bids which are late, incomplete, unsigned, completed by pencil, sent by telegraph, facsimile, electronically (Fax), or E- mail and without the compulsory requirements will be disqualified.


MAKUMULE M.T.
MUNICIPAL MANAGER

11. 06. 2024
DATE

BID NUMBER 66/2023/2024: PROVISION OF VEHICLE TRACKING SERVICES FOR A PERIOD OF THREE (3) YEARS

Vehicle Tracking Service for Three Years

Solution	Units	Contract Term	Installation Cost	Monthly Cost
Live GPS Tracker	1	36		
Empower Telematic Subscription	1	36		
Empower Telematic Device (Amort)	1	36		
Retrive Combo HW (RF Back-Up Unit)	1	36		
Retrive Combo SW (RF Back-Up Unit)	1	36		
Retrive Combo SW (RF Back-Up Unit) Heavy Duty	1	36		
Personal Navigation Device (PND) with Job Scheduling and Dispatching	1	36		
Accident Management	1	36		
Change and Configuration Management	1	36		
Driver ID Dallas Tag Solution	1	36		
Dallas Tag (each)	1	36		
The Bureau Service	1	36		
Open Road Tolling	1	36		
In-Cab Camera	1	36		
Fleet Management System	1	36		
Tamper Sensor	1	36		
Customer Specific 3 rd Party Systems	1	36		
De-Installation and Re-installation	1	36		
Support and Maintenance for duration of the contract	1	36		
Vehicle Start Prevention	1	36		
Crash Detection	1	36		
Unit Tamper	1	36		
24/7 Response Centre	1	36		
Medical Response Services	1	36		
Training	1	36		
Site Visits	1	36		

BID NUMBER 66/2023/2024: PROVISION OF VEHICLE TRACKING SERVICES FOR A PERIOD OF THREE (3) YEARS

Additional System Features	Available		How Often or time	Additional Cost?	Cost
Driver Monitoring	No	Yes		Yes/No	
Remote Driver ID tag	No	Yes			
Driver Profiling	No	Yes			
Accident Management	No	Yes			
Accident Reconstruction	No	Yes			
Vehicle Tracking mobile app	No	Yes			
Vehicle Monitoring	No	Yes			
Vehicle Information	No	Yes			
Early Notification	No	Yes			
SMS Position Request	No	Yes			
Unlimited Zones	No	Yes			
Vehicle Grouping	No	Yes			
Route Planning	No	Yes			
Mapping	No	Yes			
Trip Log Remote	No	Yes			
Maintenance Scheduling	No	Yes			
Alert Assist Button	No	Yes			
Report Scheduling	No	Yes			
Camera Playback	No	Yes			
Boarder Approach	No	Yes			
Over Speeding, Excessive Driving Alerting	No	Yes			
Road Overspeed	No	Yes			
Geofencing & Point-of-interest	No	Yes			
Stolen Vehicle Recovery	No	Yes			
Analytics Dashboard and Control Centre	No	Yes			
Lifetime Warranty and Software Upgrades	No	Yes			
Driver Alerts	No	Yes			
Working Hours	No	Yes			
Harsh Braking Violations	No	Yes			
Driver Score Card Summary	No	Yes			
Vehicle kilometer utilised	No	Yes			
Battery trend alert	No	Yes			
Operating Hours management	No	Yes			
Driver deviations or non-compliance Alert	No	Yes			

BID NUMBER 66/2023/2024: PROVISION OF VEHICLE TRACKING SERVICES FOR A PERIOD OF THREE (3) YEARS

Comprehensive Fleet Management Reports	Available		Additional Cost	Additional Amount	Cost
Detailed trip log	No	Yes	Yes/No		
Risk and driver scorecard report	No	Yes			
Driver logbook report	No	Yes			
After-hours movement report	No	Yes			
Alert report	No	Yes			
Summary trip log	No	Yes			
Driver hours report	No	Yes			
Daily vehicle activity report	No	Yes			
Speeding report	No	Yes			
Daily driver report	No	Yes			
Mileage report	No	Yes			
Risk report	No	Yes			
Productivity report	No	Yes			
Idling overview	No	Yes			
Fuel consumption report	No	Yes			
Equipment hour report	No	Yes			
Geofence report	No	Yes			
Health check report	No	Yes			
Utilization report	No	Yes			
Daily, Weekly, and Monthly Risk Reports	No	Yes			
Fleet Utilisation Report	No	Yes			
Client Turnaround Time Report	No	Yes			
Customised and Ad-hoc Report Requests	No	Yes			

BID NUMBER 66/2023/2024: PROVISION OF VEHICLE TRACKING SERVICES FOR A PERIOD OF THREE (3) YEARS

Functionality

Functionality will be scored out of 100% and bidders who score less than 70% will not be considered for further evaluation.

REQUIREMENTS SCORE SHEET						
Requirement Description	Available		Attached		Attachment Reference	Marks
2x signed Appointment and Reference letters for Vehicle Tracking with an institution with fleet, all 2(15 per letter)	Y	N	Y	N	A	30
Attach Certified GPS trackers Certificate	Y	N	Y	N	B	30
Attach Certificate of ICASA-approved tracking device, with 2.5m device accuracy	Y	N	Y	N	C	20
Project Implementation Plan	Y	N	Y	N	E	20
Total						

REQUIREMENT	Points Allocated
2x signed Appointment and Reference letters for Vehicle Tracking with an institution with fleet, all 2(15 per letter)	30
Attach Certified GPS trackers Certificate	30
Attach Certificate of ICASA-approved tracking device, with 2.5m device accuracy	20
Project Implementation Plan	20

BID NUMBER 66/2023/2024: PROVISION OF VEHICLE TRACKING SERVICES FOR A PERIOD OF THREE (3) YEARS

The following is a statement of similar work executed by the company/ies in the last five (5) years:

Employer, person and telephone number	Contact and contract	Description of	Value of work inclusive of VAT (Rand) if applicable	Date Completed

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